NEC School of Continuing Education Tuition Assistance Program

NEC's School of Continuing Education offers limited tuition assistance for students in need. Please be advised that this is NOT federal student aid support. Funds from the School of Continuing Education Tuition Assistance Program are available to domestic students that have dedication to their studies, and financial need. Students receiving tuition assistance are expected to maintain a high level of commitment to their studies.

SCE Tuition Assistance is based on the intended course-load for each semester. If this number changes, your financial aid amount will be adjusted.

This Tuition Assistance process is repeated each semester. The primary deadlines for the application are:
- Fall Semester: August 16, 2021
- Spring Semester: January 8, 2022

Applications received after that date will be considered, but no assistance is guaranteed.

If you are applying for tuition assistance, please complete the following form with the written statement, and include a copy of the first two pages of your income taxes (1040). When you have all materials together, please use the following instructions on the next page of this document to securely send all documents. Please do not email the form and tax documents directly to NEC unless using the secure upload portal.

Financial awards are communicated by the Continuing Education Registration Office. Once the award is received, the student may log into ActiveNet to complete the registration process. The award is associated with each individual course, and automatically deducted from the overall tuition payment. Please note: completion of the Tuition Assistance Application does not constitute the registration process.

Thanks, and we look forward to having you study with us.

Sincerely,

Julian Couture
Associate Dean of CE

New England Conservatory School of Continuing Education Contact Information
33 Gainsborough, Boston, MA 02115 ContinuingEducation@necmusic.edu
Phone: (617) 585-1701 Fax: (617) 585-1192
In order to protect your privacy, NEC has partnered with Zix to offer students a free and simple method of uploading and sharing documents securely. Please follow the instructions below to create an account and submit your application.

1. Download the 2021-2022 SCE Tuition Assistance Application.

2. Click here to register for a free account. (URL: https://necmusic.secureemailportal.com/s/preregister?b=necmusic)

3. Enter your email address and desired password to create an account.

4. You will receive an automated email subject heading "New England Conservatory Notification" with a link to activate your account.

5. Once activated, sign into your new account and click "compose" to generate a new secure email.

6. Upload your completed Tuition Assistance application along with supporting tax forms and send with the subject heading "First Name Last Name TA Form" to continuingeducation@necmusic.edu

***Please do not send any of your documents to us in the mail as we are working remotely this semester. If you have trouble, please contact us at continuingeducation@necmusic.edu or by phone 617-585-1701.
TUITION ASSISTANCE APPLICATION  ***Domestic Students Only***

Today's Date: ______________

Please include in addition to this form:

- a copy of the previous year’s income tax return (or other proof of income)
- a personal statement (space below) attesting to your need for tuition assistance

*All information on this form will be kept strictly confidential.*

Student’s Name: ___________________________________________ Instrument: _____________________________________

Address: ______________________________________________________________________________________________

City: _____________________________ State: _____________ Zip Code: ______________ Home Telephone: _____________

Work Telephone: ___________________ Cell Phone: ____________________ Email: __________________________________

Please list all persons who are dependent on the above listed income:

<table>
<thead>
<tr>
<th>Name,</th>
<th>Relation to Applicant,</th>
<th>Age,</th>
<th>School/ College Tuition Costs</th>
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<tbody>
<tr>
<td></td>
<td></td>
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<td>(indicate amounts of financial aid awarded)</td>
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</tbody>
</table>
### Proposed Course of Study for the Continuing Education Academic Semester:  

**Fall**  

<table>
<thead>
<tr>
<th>CLASS/ENSEMBLE</th>
<th>Credit</th>
<th>Non-Credit</th>
<th>TUITION AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
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**Spring**  

<table>
<thead>
<tr>
<th>CLASS/ENSEMBLE</th>
<th>Credit</th>
<th>Non-Credit</th>
<th>TUITION AMOUNT</th>
</tr>
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<tbody>
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</table>

**NON-CREDIT LESSONS:**  
- **Instructor:**  
- **Instrument:**  
- **# Lesson hours** (*circle one*)  
- **Length** (*circle one*)  

<table>
<thead>
<tr>
<th>Instructor</th>
<th>Instrument</th>
<th># Lesson hours</th>
<th>Length</th>
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<td></td>
<td>7 / 10 / 15</td>
<td>60 / 45 / 30 minutes</td>
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</table>

**FOR CREDIT LESSONS:**  
- **Instructor:**  
- **Instrument:**  
- **# Credits** (*circle one*)  

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<thead>
<tr>
<th>Instructor</th>
<th>Instrument</th>
<th># Credits</th>
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<tbody>
<tr>
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<td>2 / 3 / 4</td>
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**TOTAL TUITION DUE:**  

= $__________

*Remember: Your form cannot be processed without a copy of last year’s income tax.*

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**Required:** Please use this section for a written statement that will support your request for tuition assistance. Include all information regarding financial assistance awarded by academic school, summer camps and festivals. Please write legibly, or attach a separate typed page. Please note that you may be requested to provide additional financial documents.