

**New England Conservatory Student Health Report Checklist
for
Incoming Students**

We look forward to welcoming you to NEC in the Fall Semester of 2020. We are committed to maintaining a safe and healthy campus and providing our students with high quality care.

Please complete the following checklist before submitting your Student Health Report:

- Complete page 1 of the Student Health Report and attach a copy of your health insurance card (front and back) if available
 - **Students under the age of 18 upon arrival to NEC** must have a parent or legal guardian complete and sign the **Consent for Treatment Section** found on the first page of the Student Health Report
- Meet with your health care provider** to complete and sign the immunization, health status and TB screening (all students) and testing (if applicable) sections of the Student Health Report
 - **Your healthcare provider must complete, review and sign the Student Health Report to verify the accuracy of the information**
- Complete and submit **Part II** of the TB Testing Form if you answered YES to ANY of the TB screening Questions in Part I
- Complete and submit **Part III** of TB Testing Form **if TB blood test was positive**
- Attach copies of lab test (titer reports) verifying immunity to vaccine preventable illness (Measles, Mumps, Rubella, Varicella, Hepatitis B) if applicable.
- Register as a user on the NEC Student Health Portal with your NEC issued Student ID number by going to <https://necmusic.studenthealthportal.com/> (enter number portion only) (*See instructions that follow*)
- Once registered, click on the **Document Upload** button and follow the prompts to **upload a copy of your NEC Student Health Report**, and health insurance card (front & back) by **June 30, 2020**
- Mail a hard copy of the completed Student Health Report by June 30, 2020** to:

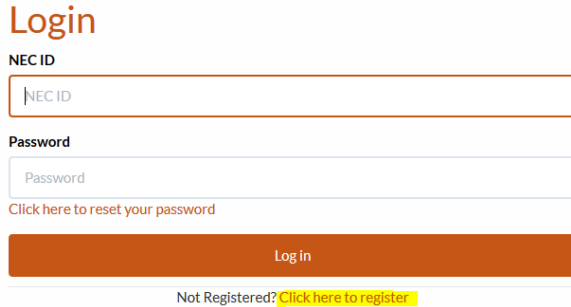
NEC Health & Counseling Center
290 Huntington Avenue SB 112
Boston, MA 02115

Please contact Monica Powtak in the Health & Counseling Center at 617.585.1284, or via email at Monica.Powtak@necmusic.edu, with any questions concerning your Student Health Report or with any questions regarding the Student Health Portal.

NEC Student Health Portal Registration

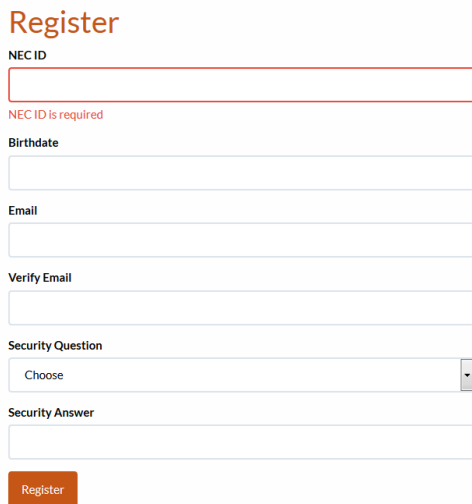
Step 1: Go to <https://necmusic.studenthealthportal.com/>

From the login screen, click the highlighted link to register:



The screenshot shows the 'Login' page. At the top is the title 'Login'. Below it are two input fields: 'NEC ID' and 'Password'. A link 'Click here to reset your password' is located below the password field. A large orange 'Log in' button is centered below the fields. At the bottom, the text 'Not Registered?' is followed by a yellow highlighted link 'Click here to register'.

Step 2: Fill in the following data fields and click Register:



The screenshot shows the 'Register' page. At the top is the title 'Register'. Below it are several input fields: 'NEC ID' (with a red border and a red error message 'NEC ID is required' below it), 'Birthdate', 'Email', 'Verify Email', 'Security Question' (a dropdown menu with 'Choose' selected), and 'Security Answer'. A large orange 'Register' button is located at the bottom left of the form.

Step 3: Once you click Register, you will receive an email with a link in it that will be active for 20 minutes. When you click the link, it will take you to a page to answer your personal security question and set your password.

Step 4: Complete Pending Forms