

**New England Conservatory Student Health Report Checklist
for
Incoming Students**

We look forward to welcoming you to NEC in the Fall of 2019. We are committed to maintaining a safe and healthy campus and providing our students with high quality care.

Please complete the following checklist before submitting your Student Health Report:

- Complete page 1 of the Student Health Report and attach a copy of your health insurance card (front and back) if available
 - **Students under the age of 18 upon arrival to NEC** must have a parent or legal guardian complete and sign the **Consent for Treatment Section** found on the first page of the Student Health Report
- Meet with your health care provider** to complete and sign the immunization, health status and TB screening (all students) and testing (if applicable) sections of the Student Health Report
 - **Your healthcare provider must complete, review and sign the Student Health Report to verify the accuracy of the information**
- Complete and submit **Part II** of the TB Testing Form if you answered YES to ANY of the TB screening Questions in Part I
- Complete and submit **Part III** of TB Testing Form if TB blood test was positive
- Attach copies of lab test (titer reports) verifying immunity to vaccine preventable illness (Measles, Mumps, Rubella, Varicella, Hepatitis B) if applicable.
- Register as a user on the NEC Student Health Portal with your NEC issued Student ID number by going to <https://necmusic.studenthealthportal.com/> (enter number portion only) (*See instructions that follow*)
- Once registered, click on the **Document Upload** button and follow the prompts to **upload a copy of your NEC Student Health Report**, and health insurance card (front & back) by **June 30, 2019**
- Mail a hard copy of the completed Student Health Report by June 30, 2019** to:

NEC Health & Counseling Center
290 Huntington Avenue SB 112
Boston, MA 02115

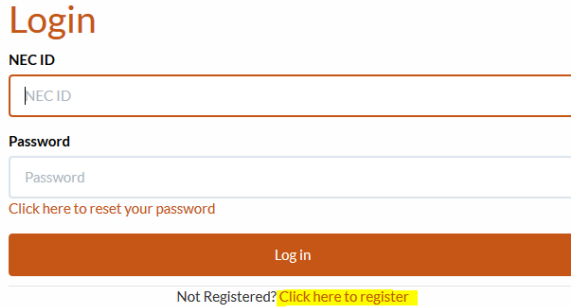
Please contact Monica Powtak in the Health & Counseling Center at 617.585.1284, or via email at Monica.Powtak@necmusic.edu, with any questions concerning your Student Health Report or with any questions regarding the Student Health Portal.

NEC Student Health Portal Registration

Step 1:

Go to <https://necmusic.studenthealthportal.com/>

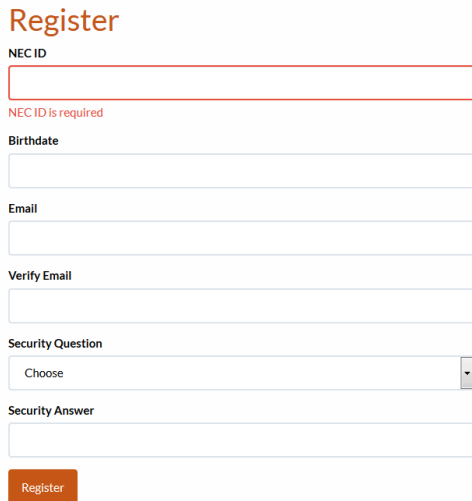
From the login screen, click the highlighted link to register:



The screenshot shows the 'Login' page. At the top is the title 'Login'. Below it are two input fields: 'NECID' and 'Password'. Under the 'Password' field is a link that says 'Click here to reset your password'. At the bottom of the form is a large orange button labeled 'Log in'. Below the button, the text 'Not Registered?' is followed by a link 'Click here to register' which is highlighted in yellow.

Step 2:

Fill in the following data fields and click Register:



The screenshot shows the 'Register' page. At the top is the title 'Register'. Below it are several input fields: 'NECID' (with a red border and a red error message 'NECID is required' below it), 'Birthdate', 'Email', 'Verify Email', 'Security Question' (a dropdown menu with 'Choose' selected), and 'Security Answer'. At the bottom is an orange button labeled 'Register'.

Step 3:

Once you click Register, you will receive an email with a link in it that will be active for 20 minutes. When you click the link, it will take you to a page to answer your personal security question and set your password.