

## Form CI-1, Certification of International Visitor Information For Tourist Visa and Visa Waiver Holder Only

In order to receive honoraria based on American Competitiveness and Workforce Improvement Act of 1998, Sec.431, international visitors with tourist or visa waiver **MUST** meet the following conditions. **If you have a different type of visa, please don't fill out this form and please contact the program administrator immediately.**

### **9-6-5 Rule**

- U.S. visa waiver (VWT or VWB) or U.S. Tourist visa (B-1/2) status while performing activities at the New England Conservatory of Music.
- The activity must last no longer than **9 days** at any single institution; the individual may have received honoraria from **5 or fewer institutions in the last 6 months**, but from no more than 5 institutions; the payment relates to service that the international visitor performed for New England Conservatory of Music that is considered to be **usual academic activity** such as teaching, research, or public service.

### **International Visitor Information** All applicable questions below **MUST BE ANSWERED** by International Visitors.

(1) Last Name \_\_\_\_\_ First \_\_\_\_\_ Middle \_\_\_\_\_

(2) Date of Birth (Month/Date/Year) \_\_\_\_\_ (3) U.S. Social Security or ITIN # <sup>1</sup> \_\_\_\_\_

(4) U.S. Local Address \_\_\_\_\_

(5) Foreign Residence Address: \_\_\_\_\_

(6) What type of payment will you be receiving? Honorarium Travel or Incidental Expenses

(7) Type of visa or visa waiver while visiting NEC(e.g., B-1/2, visa waiver): \_\_\_\_\_

(8) Dates of your activity at New England Conservatory: \_\_\_\_\_

(9) Please describe your activity at New England Conservatory: \_\_\_\_\_

(10) Passport Issued Country: \_\_\_\_\_

(11) Passport Number: \_\_\_\_\_ (12) Passport expiration date (Month/Date/Year) \_\_\_\_\_

(13) Do you meet the 9-6-5 rule, which mentioned above? Yes No \* If no, cannot receive honorarium

(14) Your country of tax residency if different from (5): \_\_\_\_\_

(15) Please list any U.S visa immigration activity in last 3 calendar years. **IF YOU HAD F, J, M OR O VISAS, PLEASE LIST SINCE 1/1/1985.** \*e.g., U.S. visit with F-1 visa from August 30, 1990 through May 20, 1993; and U.S. visit with visa waiver from June 20, 2013 through August 10, 2013. Please approximate if you don't know the dates; if necessary, please use a separate page.

### **Some of above information could be found at the following documents**

- (1) Current and unexpired passport, 1<sup>st</sup> or 2<sup>nd</sup> page which contains passport information and biographical data
- (2) U.S. immigration status during the NEC activity (e.g., U.S. visa, visa stamp on the passport, I-94, etc.)
- (3) U.S. Social Security Card or U.S. Tax Identification Number, if you have one

\*International visitors may need to sign tax forms if they receive tax treaty benefit.

### **Certification**

**UNDER THE PENALTIES OF PERJURY, I DECLARE THAT TO THE BEST OF MY KNOWLEDGE AND BELIEF, THE ABOVE INFORMATION IS TRUE, CORRECT, AND COMPLETE.**

Signature \_\_\_\_\_ Date \_\_\_\_\_

<sup>1</sup> Please note that an honorarium paid to a nonresident is subject to 30% withholding unless a tax treaty exemption is available under the treaty's Independent Personal Services (Self-employment) Article; and have a valid SSN or ITIN