
2018-19 Tuition Assistance Application Guidelines

The tuition assistance application for new students consists of the following three components, which must be submitted together as a package:

1. **Tuition Assistance Application Form**, which is attached to this letter.
2. **A copy of the first page of your 2017 federal income tax return (Form 1040 or 1040A)**. In some cases, we may ask you to provide additional documentation of your financial situation. Please be sure to include all financial aid and scholarship awards received in the section on dependents.
3. **Music teacher recommendation letter**. New students are required to submit a recommendation letter from a current music teacher.

Please note that applications that do not include all three of the above components are considered incomplete and will not be accepted nor processed.

Tuition assistance amounts are awarded on the basis of your financial situation as reported, the program you plan to take, a teacher recommendation, and other considerations. We assume that you will make a commitment to the program, so please bear in mind that if you register for fewer courses or lessons than stated in your application, the financial aid award will be reduced. Students who receive tuition assistance are expected to maintain their student standing and attendance at a high level. Violation of these policies may result in a loss of tuition assistance.

The Conservatory is not in a position to provide substantial support for **private lessons**, regardless of financial hardship. You should be aware of this when you apply and, if possible, seek additional sources of support.

Tuition assistance decisions are made after the student has completed the placement/audition process. If you are applying for tuition assistance for large ensembles only and you have already been placed through the May auditions, we can act on your application right away. If you are awaiting teacher placement or other fall placements (e.g. for chamber music, music theory, etc.), we will act on your application at that time.

Because our tuition assistance funds are limited, we request that you register as soon as possible and before September. If your circumstances change and you find that you cannot attend in September, we would appreciate hearing from you as soon as possible. If we do not hear from you by October 1, 2018, we assume that you do not intend to register, and we will award your financial aid to another student.

Please note: a separate application must be completed for each student in a family.

- **The priority deadline for tuition assistance applications is July 1, 2018.**
- **The secondary deadline is August 1, 2018.**

Applications submitted after the above deadlines will also be considered. However, please understand that most of our limited tuition assistance funds are distributed shortly after the priority and secondary deadlines.

Sincerely,
The NEC Prep Scholarship Committee

Mailing Address

New England Conservatory Preparatory School
c/o Scholarship Committee
290 Huntington Avenue
Boston, MA 02115

Contact Information

E-mail: prep@necmusic.edu
Fax: (617) 585-1135
Phone: (617) 585-1160
Walk-in address: 33 Gainsborough Street, Boston, MA 02115

Personal Statement

Please use this section for a written statement that will support your request for financial assistance. Include any information about your financial situation that is not reflected in your answers to the questions or the supporting documentation so that the Scholarship Committee has as complete a picture of your situation as possible before making the award decision. Include scholarships from other schools, summer camps and festivals. **Please write legibly.** Completion of this section is **mandatory** to be considered for tuition assistance.

Proposed Course of Study for the 2018-19 NEC Prep Academic Year

Please note:

- If you are unsure of the courses in which the student would like to participate, please contact the Prep office.
- 2018-19 tuition rates and fees can be found here: <http://necmusic.edu/prep/tuition-fees>
- There are 15 weeks in each semester; therefore, the standard number of lessons in a school year is 30.

Does the student intend to participate in the Certificate Program? (*circle one*) yes / no / not sure

For more information, visit <http://necmusic.edu/prep/certificate> or contact us.

CLASSES & ENSEMBLES

Class or Ensemble Name	Tuition *
	\$
	\$
	\$
	\$
Subtotal Classes & Ensembles:	\$

(*) **Please note:** Tuition for most classes and ensembles is discounted when the student is also registered for 12 or more private lessons in **both** the Fall **and** Spring semesters.

PRIVATE LESSONS

Instructor	Instrument	Length in Minutes (circle one)	Cost Per Lesson	Number of Lessons in the Year	Tuition for the Year (cost per lesson times no. of lessons)
		60 / 45 / 30	\$		\$
		60 / 45 / 30	\$		\$
		60 / 45 / 30	\$		\$
Subtotal Private Lessons:					\$

Total Tuition for the Year: \$ _____ *

(*) **Please note:** In addition to the above tuition, a \$40 registration fee is charged in the Fall semester. Students taking private lessons must register for their lessons again in the Spring semester and pay a second \$40 registration fee.

I understand that if my child registers for a program different from the one indicated, the amount awarded may be changed. Adjustments are also made when my child registers for fewer, or shorter, private lessons in the Spring than in the Fall. I also understand that in order for my application to be considered complete, I must submit the first page of my 2017 federal income tax return and a teacher recommendation along with this form. If the application package I submit is incomplete, the Scholarship Committee will not accept it nor process it.

Signed: _____ Date: _____
Parent/Guardian of applicant