

## **Emotional Support/Assistance Animal (ESA) Registration Form**

Student's Name: \_\_\_\_\_

Student's Housing Assignment: \_\_\_\_\_

Student's Cell Phone: \_\_\_\_\_

Animal's Name: \_\_\_\_\_

Type of Animal: \_\_\_\_\_

Physical Description of Animal: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Emergency Contact for the Animal:

Name: \_\_\_\_\_

Relationship to Student: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

**Please attach a copy of the animal's current vaccination/sterilization records.**

## Roommate/Suitemate Acknowledgement

*By signing below, I understand that I will share the room/common areas of my assigned residential space with the approved emotional support/assistance animal. Should I have any concerns regarding the care and control of the approved animal, I will discuss them with the approved animal's owner. If an agreement regarding the animal's care cannot be reached, I will communicate my concerns with the Resident Director by calling 617-585-1188 or emailing [Perry.Doherty@necmusic.edu](mailto:Perry.Doherty@necmusic.edu).*

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| Roommate's/Suitemate's Printed Name | Signature | Date |
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| Roommate's/Suitemate's Printed Name | Signature | Date |
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| Roommate's/ Suitemate's Printed Name | Signature | Date |
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## **Indemnification and Hold Harmless Agreement for Service or Emotional Support/Assistance Animals**

The undersigned student, or parent/legal guardian if student is under the age of 18, fully agrees to indemnify and hold harmless New England Conservatory as well as any of its officers, employees, staff or Board members against any and all claims arising out of or related to the use of any animal the student will bring on campus to use as a service animal or emotional support/assistance animal, whether such animals have been brought on the campus of New England Conservatory or may be utilized during any off campus event which has been sanctioned by New England Conservatory, if the animal damages any property or should cause any personal injury to any student, faculty member, Conservatory employee or visitor, or any other person which may come on the campus of New England Conservatory or attend any event which has been sanctioned by New England Conservatory. Such animals include, but shall not be limited to, any animal which may provide emotional support, comfort, therapeutic benefit or companionship to a student.

In holding harmless and indemnifying New England Conservatory, as well as any faculty, employees, staff or Board members, "personal" injuries may include or arise out of any complaints concerning noise or unwanted odors resulting from the animal, allergic reactions, or as a result of the animal causing direct personal bodily injury to any person.

I verify that I am 18 years or older:

\_\_\_\_\_

Signature of Student

\_\_\_\_\_

Date

\_\_\_\_\_

Signature of Parent/Guardian  
(if student is under the age of 18)

\_\_\_\_\_

Date

## **Emotional Support/Assistance Animal Agreement**

The student/applicant should initial each section.

\_\_\_\_\_ I understand I may be denied request for an emotional support/assistance animal if it causes undue administrative or financial burden, if there are insurance restrictions based on breed or species, if the animal poses a direct threat to the health and safety of others, and/or if the animal would fundamentally alter NEC housing policies.

\_\_\_\_\_ Current medical documentation must be submitted by a licensed psychiatrist/psychologist/physician with whom I have had a working relationship. This must be done before consideration will be given to the request for an emotional support/assistance animal.

\_\_\_\_\_ Emotional support/assistance animals must have current vaccination registration records. In instances where a dog or cat is approved, records of sterilization must also be submitted. The up-to-date veterinary records must be submitted to the Resident Director or Office of Student Services.

\_\_\_\_\_ It is my responsibility to feed and clean the animal and to pick up and properly dispose of animal waste. Proper disposal includes the use of plastic bags that are sealed and placed in the appropriate trash container. If I need to bathe my animal, I will take it off campus to do so.

\_\_\_\_\_ If the animal is taken outside of the residence hall (e.g. for toileting), it must be under the control of the owner. This can include by leash or other tethering device. I understand that the animal is NOT allowed to attend class, be in other buildings on campus, be in food service areas, be taken to other students' rooms, be in the lobby or other areas of the SLPC, or attend campus events.

\_\_\_\_\_ I will consider the health and safety of fellow students, faculty, and staff while keeping my emotional support/assistance animal on campus.

\_\_\_\_\_ If I am leaving campus for 24 hours or longer, I will make alternative, off-campus accommodations for my emotional support/assistance animal, or take it with me.

\_\_\_\_\_ I understand that I may be charged for any damages, cleaning, or abatement that are a result of my emotional support/assistance animal.

\_\_\_\_\_ Animals must be well behaved (i.e., no loud noises) and not disturb students living within the residence hall. If the animal disturbs other students, I may be asked to remove it from campus.

\_\_\_\_\_ When not in my room, I understand that my emotional support/assistance animal must be crated or kenneled. Should the animal escape, I will notify the Resident Director or Office of Student Services.

\_\_\_\_\_ I accept full responsibility for the actions of my emotional support/therapy/comfort animal. I will not hold the Conservatory liable for injuries that my animal may cause to others and understand that liability insurance is recommended.

\_\_\_\_\_ I understand that if approved, the period for which the emotional support/assistance animal may be present for is one academic year and that I must register a similar request for subsequent years that I am enrolled at NEC.

\_\_\_\_\_ If approved, Residence Life will notify other members of the community about the emotional support/assistance animal so they are aware of its presence, that it is not a pet, and that they have no obligation to care for the animal.

\_\_\_\_\_ I understand that I must submit all of the up-to-date and appropriate documentation to the Office of Student Services before consideration will be given for the accommodation of an emotional support/therapy/comfort animal. It is also understood that I must have written approval from the Office of Student Services before my emotional support/assistance animal may be brought to campus.

\_\_\_\_\_  
Date

**For Office Use Only**

- \_\_\_\_ Appropriate and up-to-date documented received from licensed psychologist/psychiatrist.
- \_\_\_\_ Veterinary records received for the animal.
- \_\_\_\_ Agreement initialed and returned.
- \_\_\_\_ Animal registration form submitted.
- \_\_\_\_ Roommate/suitemate acknowledgment received.
- \_\_\_\_ Signed indemnity clause received.
- \_\_\_\_ Copy of liability insurance received (optional).