



## **NEC School of Continuing Education Tuition Assistance Program**

NEC's School of Continuing Education offers limited tuition assistance for students in need. Please be advised that this is NOT federal student aid support. Funds from the School of Continuing Education Tuition Assistance Program are available to domestic students that have demonstrated proficiency on their instrument, dedication to their studies, and financial need. All students receiving tuition assistance are evaluated each semester and are expected to maintain a high level of commitment to their studies. Students taking lessons, classes, or ensembles *for CREDIT* will complete the formal evaluation process each semester with their department and individual instructor.

SCE Tuition Assistance is based on the number of credits that you intend to take for that given semester. If this number changes, your financial aid amount will be adjusted for your new course load.

If you are applying for tuition assistance, please complete the following form with the written statement, and send it with a copy of the **first two pages** of your income taxes (1040) to: *C/O Dan Schmunk* NEC School of Continuing Education, 290 Huntington Avenue, Boston MA 02115-5018.

**The Tuition Assistance Form must be completed for each semester. The primary deadline for the fall semester is September 1<sup>st</sup>. The primary deadline for the spring semester is January 1<sup>st</sup>.**

Applications received after that date will be considered, but it should be understood that most of the limited funds will be distributed shortly after the deadline date. Because of the number of students seeking assistance and the limitation of available funds, full scholarships are not available.

Financial awards are communicated by the Prep/SCE Registrar's Office. Once the award is received, the student may log into ActiveNet to complete the registration process. The award is associated with the appropriate account, and automatically deducted from the overall tuition payment. Please note: completion of the Tuition Assistance Application does not constitute the registration process.

Thanks, and we look forward to having you study with us.

Sincerely,

Dan Schmunk, SCE Director

### **New England Conservatory School of Continuing Education Contact Information**

241 St. Botolph Street, Boston, MA 02115 [ContinuingEducation@necmusic.edu](mailto:ContinuingEducation@necmusic.edu)

Phone: (617) 585-1701 Fax: (617) 585-1135



**TUITION ASSISTANCE APPLICATION \*\*\*Domestic Students Only\*\*\***

Today's Date: \_\_\_\_\_

**Please include in addition to this form:**

- a copy of the previous year's income tax return (or other proof of income)
- a personal statement (space below) attesting to your need for tuition assistance

*All information on this form will be kept strictly confidential.*

Student's Name: \_\_\_\_\_ Instrument: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_ Home Telephone: \_\_\_\_\_

Work Telephone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_ Email: \_\_\_\_\_

**Total Annual Taxable Household Income before deduction:**

**Non-Taxable Annual Income:**

Salaries and Wages: \_\_\_\_\_

Child Support: \_\_\_\_\_

Rental income: \_\_\_\_\_

Social Security Benefits: \_\_\_\_\_

Interest/Dividend Income: \_\_\_\_\_

Other non-taxable income: \_\_\_\_\_

Alimony/other: \_\_\_\_\_

*\*Additional documentation may be requested*

**Please list all persons who are dependent on the above listed income:**

<i>Name</i>	<i>Relation to Applicant</i>	<i>Age</i>	<i>School/ College Tuition Costs (indicate amounts of financial aid awarded)</i>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Proposed Course of Study for the Continuing Education Academic Semester:  Fall  Spring

CLASS/ ENSEMBLE TITLE	Credit	Non-Credit	TUITION AMOUNT

**LESSONS:**

Instructor	Instrument	# Lessons	+ Length ( <i>circle one</i> )	
_____	_____	_____	60 / 45 / 30 minutes	\$ _____
			<b>\$40 Registration Fee</b> (A \$50 late fee charge if submitted past the second class)	+ \$ <u>40.00</u>
			Less pre-approved Scholarship Aid/ TABR	- \$ _____
			<b>TOTAL TUITION DUE:</b>	= \$ _____

**Remember: Your form cannot be processed without a copy of last year's income tax.**  
 Please submit COMPLETED form C/O Dan Schmunk, Director of Continuing Education, New England Conservatory, 290 Huntington Avenue, Boston, MA 02115, or Fax to (617) 585 – 1135.

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**Required:** Please use this section for a written statement that will support your request for tuition assistance. Include all information regarding financial assistance awarded by academic school, summer camps and festivals. Please write legibly, or attach a separate typed page. Please note that you may be requested to provide additional financial documents.